

## FY 2025, Quarter 4, Requested Durham Transit Work Plan Amendment

### REQUESTED MAJOR/MINOR AMENDMENTS

Project ID	Agency	Project Title	FY 25 Original Funding Allocation	FY 25 Requested Funding Allocation	FY 25 Funding Impact	Justification for Amendment
<b>Operating Budget Amendment Requests</b>						
25GOT0014	GoTriangle	Low Income Fare Pass (TAP - Transit Assistance Program)	\$ 78,697	\$ 224,697	\$ 146,000	<b>Major Amendment:</b> The TAP program was received enthusiastically by riders; over 12,000 individuals have benefited from the program on GoTriangle or GoRaleigh since July 2024. The TAP benefit accounts for about 40% of GoTriangle's ridership. This level of adoption is in line with 2023 rider survey data which found that 51% of GoTriangle riders reported their income at or below \$35,000. Due to the robust adoption of the TAP program, GoTriangle is seeking increased funding for the program in all three counties based on TAP ridership across each county.
21GOTO001		Youth GoPass	\$ 27,212	\$ 13,212	\$ (14,000)	
21GOTO002		Fare Collection Improvements	\$ 24,900	\$ 10,900	\$ (14,000)	
19GOTT8	GoTriangle	Paratransit Expansion	\$ 43,812	\$ 83,812	\$ 40,000	<b>Major Amendment:</b> GoTriangle requests additional funding to cover year-to-date and anticipated usage of paratransit services. The growth in Paratransit utilization is consistent with the increase in Sunday and Saturday ridership on fixed route services -more than double what we saw in FY19, when the budget for Paratransit expansion services was last adjusted.
25DCITS12	City of Durham	Direct Investment in Mobility Equity (DIME) Grant	\$ 374,000	\$ 614,496	\$ 240,496	<b>Major Amendment:</b> During the first half of fiscal year 2025, GoDurham provided 3,531,588 passenger trips and is projected to provide more than 7 million passenger trips for the year. The City of Durham requests DIME grant funding for this project to support the additional ridership.
<b>Total Operating Funding Impact</b>					<b>\$ 398,496</b>	
Project ID	Agency	Project Title	FY 25 Original Funding Allocation	FY 25 Requested Funding Allocation	FY 25 Funding Impact	Justification for Amendment
<b>Capital Budget Amendment Requests</b>						
<b>Total Capital Funding Impact</b>					<b>\$ -</b>	
<b>Total Overall Impact</b>					<b>\$ 398,496</b>	

Public Comment Period will Open on 03/20/2025

Public Comments will be Accepted Through 04/10/2025

Submit all comments to Brandi Minor, Senior Administrative Officer, TransitPlan@dconc.gov

February 20, 2025

To: Durham - SWG  
From: GoTriangle  
Subject: Durham County FY25 Q4 Workplan Amendment

---

## 1. Background

In Spring of 2023, GoTriangle's board of trustees directed staff to return to fare collection in July 2024 and launch a new low-income fare program. The low-income program was later branded the Transit Assistance Program, or TAP.

Based on research of other low-income programs across the county, GoTriangle and GoRaleigh collaborated on the development of the TAP program with the goal of reducing barriers to access for low-income riders, and reducing staff resources needed for administration of the program. The Transit Assistance Program was launched in July 2024 coinciding with GoTriangle's return to fares.

The TAP program was received enthusiastically by riders; over 12,000 individuals have benefited from the program on GoTriangle or GoRaleigh since July 2024. The TAP benefit accounts for about 40% of GoTriangle's ridership. This level of adoption is in line with 2023 rider survey data which found that 51% of GoTriangle riders reported their income at or below \$35,000.

Due to the robust adoption of the TAP program, GoTriangle is seeking increased funding for the program in all three counties based on TAP ridership across each county. To accommodate this need for support, GoTriangle is proposing to transfer \$14,000 from Youth GoPass and \$14,000 from Fare Collection Technology (\$28,000 Total) to the TAP program in FY 25 in Durham.

Beyond these transfers GoTriangle anticipates requiring an additional \$118,000 to cover the TAP program in Durham County for the remainder of FY25. This estimate is based on actual program use data from Q1 and Q2.

## Summary of Project Requests

Project ID: 25GOT0014 Low Income Fare Pass - Increase original FY25 budget by \$146,000

Project ID: 21GOT0001 Youth GoPass - Decrease original FY25 budget by \$14,000.

Project ID: 21GOT0002 Fare Collection Technology - Decrease original FY25 budget by \$14,000.

**Durham County FY25 Workplan budget impact = \$118,000**

REQUEST #

25GOT0014 Low Income Fare Pass

FY 2025

Durham Transit Work Plan

Project Amendment Request Form

Operating and/or Capital

FY START DATE

Jul2024

Type of Amendment

Minor☒

Major☐

Minor Amendments:

a. An amendment that requires a transfer between budget ordinance appropriations but requires less than a 20% change to a project appropriation for projects equal to or less than \$250,000;

b. Changes to any adopted financial assumptions supporting the applicable Work Program that does not have a significant impact on the overall revenue or expenditure forecast, which is defined to be no more than a one percent (1%) over the life of the plan;

c. Changes in reporting requirements for performance on implementation elements authorized in the applicable Work Program;

d. Changes in funding amounts less than \$250,000 for implementation elements programmed in future fiscal years;

e. Any other change that does not meet any of the criteria of a Minor Amendment is a Major Amendment.

Major Amendments are required when:

a. A project requested to be added to the Work Plan

b. A project requested to be removed from the Work Plan

c. Changes to any adopted financial assumptions supporting the applicable Work Program that does have a significant impact on the overall revenue or expenditure forecast, which is defined to be over one percent (1%) over the life of the plan;

d. Changes in scope for implementation elements programmed in current and future fiscal years;

e. Any amendment that requires a transfer of funds between capital or operating funding categories

f. Any change that requires a change in budgeted reserves or fund balance.

These definitions are based on the Durham County Transit Work Plan Amendment Policy Update, which gives more clarity to the definitions without changing their meaning.

New/Amended Project Name	Requesting Agency	Project Contact	Durham Transit Estimated Operating Cost	
25GOT0014 Low Income Fare Pass	GoTriangle	Austin Stanion astanion@gotriangle.org	Base Year	
			FY 2025	\$118,000.00
			Cumulative	
Estimated Start Date	Estimated Completion	Notes	Durham Transit Estimated Capital Cost	
In Progress			Base Year	
				\$ -
			Cumulative	
Project Description/Scope	Enter below a summary of the project amendment and impact on approved plan.			
In Spring of 2023, GoTriangle's board of trustees directed staff to return to fare collection in July 2024 and launch a new low-income fare program. The low-income program was later branded the Transit Assistance Program, or TAP.				
Based on research of other low-income programs across the county, GoTriangle and GoRaleigh collaborated on the development of the TAP program with the goal of reducing barriers to access for low-income riders, and reducing staff resources needed for administration of the program. The Transit Assistance Program was launched in July 2024 coinciding with GoTriangle's return to fares.				
The TAP program was received enthusiastically by riders; over 12,000 individuals have benefited from the program on GoTriangle or GoRaleigh since July 2024. The TAP benefit accounts for about 40% of GoTriangle's ridership. This level of adoption is in line with 2023 rider survey data which found that 51% of GoTriangle riders reported their income at or below \$35,000.				
Due to the robust adoption of the TAP program, GoTriangle is seeking increased funding for the program in all three counties based on TAP ridership across each county. To accommodate this need for support, GoTriangle is proposing to transfer \$14,000 from Youth GoPass and \$14,000 from Fare Collection Technology (\$28,000 Total) to the TAP program in FY 25 in Durham.				
Beyond these transfers GoTriangle anticipates requiring an additional \$118,000 to cover the TAP program in Durham County for the remainder of FY25. This estimate is based on actual program use data from Q1 and Q2.				
1. Enter Durham Transit Project ID(s) to Increase				

Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
25GOT0014	Low Income Fare Pass		\$ 146,000.00	\$ -	Adding \$146,000 to existing project
TOTAL			\$ 146,000	\$ -	

2. Durham Transit Project ID(s) to Reduce					
Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes

21GOTO001	Youth GoPass		-\$14,000		Subtracting \$28,000 from existing projects.
21GOTO002	Fare Collection Technology		-\$14,000		
			\$ (28,000)	\$ -	

3. Impact on Transit Plan Project Costs			
From above, indicate whether amounts impact operating or capital budgets in Durham Transit Plan.	Estimated Operating Cost	Current Year Recurring	\$ (118,000)
			\$ -
	Estimated Capital Cost	Base Year Cumulative	
			\$ -

4. Is this New/Amended project Operating, Capital or Both? ☐ Operating ☒ Capital ☐ Both ☐
5. What is the timeframe for the request? Are you requesting a full year of funds or a partial year to be annualized in future fiscal years?

FY25

6. What is the expected outcome(s) if this request is funded? What is the alternative if the request is not funded?

If funded, GoTriangle will have sufficient funds to provide the TAP benefit for riders in Durham County.

7. List any other relevant information not addressed.

N/A

8. Please enter estimated appropriations to support expenses. Enter FY 2024 and the estimated annualized cost in FY 2025 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2026 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2026 and/or beyond, delete the calculation(s) in columns E-H.

Cost Break Down of Project Request							
OPERATING COSTS (If Applicable)	FY25	FY26	FY27	FY28	FY29	FY30	FY31
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Administration			-	-	-	-	-
Bus Operations:							
Estimated Hours			-	-	-	-	-
Cost per Hour			-	-	-	-	-
Estimated Operating Cost	-	-	-	-	-	-	-
Bus Leases			-	-	-	-	-
Park & Ride Lease			-	-	-	-	-
Maintenance			-	-	-	-	-
Other			-	-	-	-	-
Subtotal: Bus Operations	-	-	-	-	-	-	-
Operating: Low Income Pass	146,000						
Operating Fare Collection Technology	(14,000)						
Operating Youth GoPass	(14,000)		-	-	-	-	-
TOTAL OPERATING COSTS	118,000	-	-	-	-	-	-

9. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects.

CAPITAL COSTS	FY25	FY26	FY27	FY28	FY29	FY30	FY31
Planning							
Design							
Construction							
Equipment							
Land - Right of Way							
Other							
TOTAL CAPITAL COSTS	-	-	-	-	-	-	-

Assumptions for Costs and Revenues Above:

10. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above. (include details)

Q3 and Q4 TAP expenses projected based on Q1 and Q2 actuals. This amendment does not impact previously submitted FY26 budget proposal.

February 28, 2025

To: Durham - SWG  
From: GoTriangle  
Subject: Durham County FY25 Q4 Workplan Amendment

---

The requested change is to project 19GOTTS8 “Paratransit Services”, which funds GoTriangle Paratransit all-day on Sundays and 2 hours on Saturdays, consistent with transit plan-funded span on fixed route services. The FY25 Amendment request will be for \$40,000 additional budget to cover year-to-date and anticipated usage of paratransit services. The growth in Paratransit utilization is consistent with the increase in Sunday and Saturday ridership on fixed route services - more than double what we saw in FY19, when the budget for Paratransit expansion services was last adjusted.

## Summary of Project Requests

Project ID: 19GOTTS8 Paratransit Expansion - Increase original FY25 budget by \$40,000

**Durham County FY25 Workplan budget impact = \$40,000**



			\$ -	\$ -	

3. Impact on Transit Plan Project Costs			
From above, indicate whether amounts impact operating or capital budgets in Durham Transit Plan.	Estimated Operating Cost	Current Year Recurring	\$ (40,000)
			\$ (41,000)
	Estimated Capital Cost	Base Year Cumulative	
			\$ -

4. Is this New/Amended project Operating, Capital or Both? ☐ Operating ☒ Capital ☐ Both ☐

5. What is the timeframe for the request? Are you requesting a full year of funds or a partial year to be annualized in future fiscal years?

FY25

6. What is the expected outcome(s) if this request is funded? What is the alternative if the request is not funded?

If funded, GoTriangle will have sufficient funds to provide Paratransit Services that match expanded Sunday (all day), and Saturday (2 hours) span for fixed route services.

7. List any other relevant information not addressed.

N/A

8. Please enter estimated appropriations to support expenses. Enter FY 2024 and the estimated annualized cost in FY 2025 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2026 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2026 and/or beyond, delete the calculation(s) in columns E-H.

Cost Break Down of Project Request							
OPERATING COSTS (If Applicable)	FY25	FY26	FY27	FY28	FY29	FY30	FY31
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Administration			-	-	-	-	-
Bus Operations:							
Estimated Hours	551	551	551	551	551	551	551
Cost per Hour	152	155	159	163	167	171	175
Estimated Operating Cost	83,812	85,466	87,672	89,877	92,083	94,289	96,494
Bus Leases			-	-	-	-	-
Park & Ride Lease			-	-	-	-	-
Maintenance			-	-	-	-	-
Other			-	-	-	-	-
Subtotal: Bus Operations	83,812	85,466	87,672	89,877	92,083	94,289	96,494
Operating: Low Income Pass							
Operating Fare Collection Technology							
Operating Youth GoPass			-	-	-	-	-
TOTAL OPERATING COSTS	-	85,466	87,672	89,877	92,083	94,289	96,494

9. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects.

CAPITAL COSTS	FY25	FY26	FY27	FY28	FY29	FY30	FY31
Planning							
Design							
Construction							
Equipment							
Land - Right of Way							
Other							
TOTAL CAPITAL COSTS	-	-	-	-	-	-	-

Assumptions for Costs and Revenues Above:

10. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above. (include details)



**To:** Durham Staff Working Group  
**From:** Jennifer Green, Staff Working Group Representative, City of Durham  
**Date:** March 20, 2025  
**Subject:** **FY 2025 Q4 City of Durham Amendment: Direct Investment in Mobility Equity (DIME) Grant**

The Direct Investment in Mobility Equity (DIME) Grant supports current zero-fare GoDurham operations that benefit low-income bus passengers. The City of Durham submits this amendment due to higher than budgeted ridership on GoDurham during the first half of the fiscal year (July – Dec 2024). The proposed amendment is as follows:

1. Direct Investment in Mobility Equity (DIME) Grant – The DIME grant contributes \$0.10 for each low-income passenger trip provided by GoDurham. 10% is approximately the farebox recovery in FY 2019 (11.4%). 87 percent of GoDurham riders are low-income with incomes below \$35,000 per year according to the 2022 on-board customer satisfaction survey. The approved DIME grant contributes towards the first 4.3 million unlinked passenger trips until funding is exhausted.

However, since GoDurham provided 3,531,588 passenger trips during the first half of fiscal year 2025 and is projected to provide more than 7 million passenger trips for the year, the City of Durham submits this amendment request based on the projected annual ridership. The additional funding will support the current zero-fare GoDurham operations that benefit low-income bus passengers. *The request does not reduce the City's contribution to transit investment.*

Using the methodology in the approved FY 2025 work program, the City of Durham requests an additional \$240,496 from the Durham County Transit Plan.

$(3,531,588 \text{ passenger trips} \times 87\% \times \$0.10) \times 2 = \$614,496 - \$374,000 = \$240,496$

This is a one-time request in FY25 and does not affect the FY26 work program. The City looks forward to participating in the development of a low-income fare support policy for the Durham County Transit Plan and will revise future-year requests to align with the policy adopted by the governing boards.

#### Budget Impact

Project ID	Project Name	FY25 Budget Approved	FY25 Budget Revised	Budget Change
25DCITS12	Direct Investment in Mobility Equity (DIME) Grant	\$374,000	\$614,496	\$240,496

**In summary, the DIME grant increases the FY25 budget by \$240,496.**

REQUEST #	FY 2025	FY START DATE
25DCITS12	Durham Transit Work Plan Project Amendment Request Form Operating and/or Capital	Jul 2025

Type of Amendment

Minor

Major

Minor Amendments:

- a. An amendment that requires a transfer between budget ordinance appropriations but requires less than a 20% change to a project appropriation for projects equal to or less than \$250,000;
- b. Changes to any adopted financial assumptions supporting the applicable Work Program that does not have a significant impact on the overall revenue or expenditure forecast, which is defined to be no more than a one percent (1%) over the life of the plan;
- c. Changes in reporting requirements for performance on implementation elements authorized in the applicable Work Program;
- d. Changes in funding amounts less than \$250,000 for implementation elements programmed in future fiscal years;
- e. Any other change that does not meet any of the criteria of a Minor Amendment is a Major Amendment.

Major Amendments are required when:

- a. A project requested to be added to the Work Plan
- b. A project requested to be removed from the Work Plan
- c. Changes to any adopted financial assumptions supporting the applicable Work Program that does have a significant impact on the overall revenue or expenditure forecast, which is defined to be over one percent (1%) over the life of the plan;
- d. Changes in scope for implementation elements programmed in current and future fiscal years;
- e. Any amendment that requires a transfer of funds between capital or operating funding categories
- f. Any change that requires a change in budgeted reserves or fund balance.

These definitions are based on the Durham County Transit Work Plan Amendment Policy Update, which gives more clarity to the definitions without changing their meaning.

New/Amended Project Name	Requesting Agency	Project Contact	Durham Transit Estimated Operating Cost	
Direct Investment in Mobility Equity (DIME) Grant	City of Durham	Jennifer Green <a href="mailto:jennifer.green@durhamnc.gov">jennifer.green@durhamnc.gov</a>	Base Year	\$ 240,496
			FY 2026	\$ -
			Cumulative	\$ 240,496
			Durham Transit Estimated Capital Cost	
			Base Year	\$ -
				\$ -
			Cumulative	
Project Description/Scope	Enter below a summary of the project amendment and impact on approved plan.			
<p>The DIME grant contributes \$0.10 for each low-income passenger trip provided by GoDurham. 10% is approximately the farebox recovery in FY 2019 (11.4%). 87 percent of GoDurham riders are low-income with incomes below \$35,000 per year according to the 2022 on-board customer satisfaction survey. The approved DIME grant contributes towards the first 4.3 million unlinked passenger trips until funding is exhausted.</p> <p>However, since GoDurham provided 3,531,588 passenger trips during the first half of fiscal year 2025 and is projected to provide more than 7 million passenger trips for the year, the City of Durham submits this amendment request based on the projected annual ridership. The additional funding will support the current zero-fare GoDurham operations that benefit low-income bus passengers. The request does not reduce the City's contribution to transit investment.</p> <p>Using the methodology in the approved FY 2025 work program, the City of Durham requests an additional \$240,496 from the Durham County Transit Plan.  <math>(3,531,588 \text{ passenger trips} \times 87\% \times \\$0.10) \times 2 = \\$614,496 - \\$374,000 = \\$240,496</math></p> <p>This is a one-time request in FY25 and does not affect the FY26 work program. The City looks forward to participating in the development of a low-income fare support policy for the Durham County Transit Plan and will revise future-year requests to align with the policy adopted by the governing boards.</p>				

1. Enter Durham Transit Project ID(s) to Increase					
Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
25DCITS12	Direct Investment in Mobility Equity (DIME) Grant		\$ 240,496		Adding \$240,496.31 to the existing project cost (\$374,000) for a total project cost of \$614,496.
TOTAL			\$ 240,496	\$ -	

2. Durham Transit Project ID(s) to Reduce					
Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
			\$ -	\$ -	

3. Impact on Transit Plan Project Costs

From above, indicate whether amounts impact operating or capital budgets in Durham Transit Plan.	Estimated Operating Cost	Current Year Recurring	\$ 240,496
	Estimated Capital Cost	Base Year Cumulative	\$ -

4. Is this New/Amended project Operating, Capital or Both?
Operating [checked] Capital [ ] Both [ ]

5. What is the timeframe for the request? Are you requesting a full year of funds or a partial year to be annualized in future fiscal years?

FY25

6. What is the expected outcome(s) if this request is funded? What is the alternative if the request is not funded?

The additional DIME grant funding supports riders across the GoDurham network. During the first half of fiscal year 2025, GoDurham provided 3,531,588 passenger trips and is projected to provide more than 7 million passenger trips for the year.

7. List any other relevant information not addressed.

8. Please enter estimated appropriations to support expenses. Enter FY 2025 and the estimated annualized cost in FY 2026 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2027 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2027 and/or beyond, delete the calculation(s) in columns E-H.

Cost Break Down of Project Request							
OPERATING COSTS (If Applicable)	FY25	FY26	FY27	FY28	FY29	FY30	FY31
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Administration			-	-	-	-	-
Bus Operations:							
Estimated Hours			-	-	-	-	-
Cost per Hour			-	-	-	-	-
Estimated Operating Cost		-	-	-	-	-	-
Bus Leases			-	-	-	-	-
Park & Ride Lease			-	-	-	-	-
Maintenance			-	-	-	-	-
Other:			-	-	-	-	-
Other:			-	-	-	-	-
Other: DIME Grant	240,496		-	-	-	-	-
Subtotal: Bus Operations	240,496	-	-	-	-	-	-
Operating Fare Collection	-						
Operating Youth GoPass	-		-	-	-	-	-
TOTAL OPERATING COSTS	240,496	-	-	-	-	-	-

9. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects.

CAPITAL COSTS	FY25	FY26	FY27	FY28	FY29	FY30	FY31
Planning							
Design							
Construction							
Equipment							
Land - Right of Way							
Other							
TOTAL CAPITAL COSTS	-	-	-	-	-	-	-

Assumptions for Costs and Revenues Above:

10. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above. (include details)

Q3 and Q4 ridership projections are based on actual ridership from the first half of fiscal year FY 2025 (July-Dec 2024). This amendment does not impact previously submitted FY2026 budget proposal.