

**Durham Staff Working Group
Meeting Agenda
March 19, 2025
Durham County Admin II Building, Room 128**

1. Call to Order/Roll Call Doug Plachcinski, Triangle West TPO
2. Adjustments to the Agenda Doug Plachcinski, Triangle West TPO
3. Public Comment Doug Plachcinski, Triangle West TPO
4. Administration
 - a. SWG Administration Brandi Minor, Durham County
 - i. Approval of Minutes
Action Requested: Approve February 2025 meeting minutes
 - ii. Adjustment to April 2025 Meeting Date
 - iii. Sponsor Updates for Agenda Minutes
 - iv. Lead Agency Matrix Updates
 - v. Proposed New or Improved Policies
 1. Work Program Amendments
 2. Work Program Development
 3. Federal or Local Matching Funds
 4. Eligibility for Transit Plan Funding
 5. Cost Shares for Projects
 6. Real Property
 7. Project Closeout
 8. Quarterly Reimbursement Requests
 - b. Tax District Administration Steven Schlossberg, GoTriangle
 - i. FY25 Q2 Financial Presentation
 - c. Public Engagement and Communication
 - i. Draft FY26 Work Program Brandi Minor, Durham County
 - ii. Transit Tracker Updates Curtis Scarpignato, Durham County

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5. Work Program

Brandi Minor, Durham County

a. FY25 Work Program

i. FY25 Q4 Amendments – Net Impact to Budget = \$40K increase

1. Transit Assistance Program (TAP)

a. Youth GoPass

b. Fare Collection Technology

2. Paratransit Expansion

3. Direct Investment in Mobility Equity (DIME)

a. Route 16 Improvements

b. Route 13 Improvements

Action Requested: Release Amendments for Public Comment

b. FY26 Work Program

i. Last Steps for Finalizing Work Program

1. Project Schedules/Implementation Metrics

2. Cost Shares

3. Project Budget Revisions

4. Closeout List

ii. Review Schedule and any upcoming tasks for next month

6. Project Sponsor Updates

a. City of Durham

b. GoTriangle

c. Durham County

d. DCHC MPO

7. Next Meeting Date – April 16, 2025

8. Adjournment