**MEETING MINUTES**

Tuesday, September 11, 2018

|  |  |  |  |  |  |  |  |  |  |  |  |  |
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|  | **January 2018** | **February 2018** | **March 2018** | **April 2018** | **May 2018** | **June 2018** | **July 2018** | **August 2018** | **September 2018** | **October 2018** | **November 2018** | **December 2018** |
| Sylvia Alston | \* | NA | X |  |  | X | U |  | U |  |  |  |
| Brenda Brown | \* | X | X | X |  | E | X |  | X |  |  |  |
| Marilyn Cash | \* | X | X | X | X | X | X |  | U |  |  |  |
| Dorothy Justice | \* | X | X | X | X | X | E |  | U |  |  |  |
| Thomas Murphy | \* | X | E | E | E | E | X |  | X |  |  |  |
| Dana Pearson | \* | X | X | X | X | X | X |  | X |  |  |  |
| Shirley Gentry  | \* | \* | \* | \* | \* | \* | X |  | X |  |  |  |
| Deirdre Thornlow | \* | X | E | X | X | X | X |  | X |  |  |  |
| Lascel Webley | \* | X | X | X | X | X | E |  | X |  |  |  |
| Amanda Weir-Gertzog | \* | \* | \* | \* | \* | \* | X |  |  |  |  |  |
| Page Wingfield | \* | X | E | X | X | X | X |  | X |  |  |  |
| Pam Palmer, Ombudsman | \* | X | E | X | X | X | X |  | E |  |  |  |

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| **Attendance Key** |
| X | Present |
| E | Excused Absence |
| U | Unexcused Absence |
| \* | No Meeting Scheduled or Meeting Prior to Membership on Committee |

**Welcome**

*Deirdre Thornlow*

The committee members were welcomed to the September 2018 Meeting.

**Ombudsman Update**

Pam Palmer was not available for this meeting.

**Action Items**

*Deirdre Thornlow*

**Approval of July 2018 Minutes**

Each member was provided a moment to review minutes from the July 2018 meeting and for concerns to be addressed.

**Motion**

Tom Murphy motioned to accept and approve the minutes, with second by Dana Pearson. The minutes were approved by the committee.

**Nursing Home Reports**

A representative of the nursing home visitation team presented details of visits to:

**Forest at Duke**

Deirdre Thornlow presented the report (July 26, 2018) and members discussed observations. Lascel Webley motioned to accept and approve the report; Shirley Gentry seconded the motion. The report was approved by the committee.

**Carver Nursing Home**

Tom Murphy presented the report (Sept. 10, 2018) and members discussed observations. Page Wingfield motioned to accept and approve the report; Lascel Webley seconded the motion. The report was approved by the committee.

**Rose Manor Nursing Home**

Dana Pearson presented the report (July 28, 2018) and members discussed observations. Page Wingfield motioned to accept and approve the report; Shirley Gentry seconded the motion. The report was approved by the committee.

**Durham Nursing Home**

Members discussed Emergency Preparedness plans for nursing homes, especially in light of looming Hurricane Florence. Members are encouraged to ask NH Administrators if their plans are up to date and whether they have current evacuation plans and direct EMS call access (in addition to 911).

 **Member Contact List**

 Members were asked to review and revise contact information so that an updated list can

be sent to all members.

**Announcements and Upcoming Events**

*Deirdre Thornlow*

Announcements were solicited and upcoming events were shared with committee members for discussion and/or consideration.

Upcoming Events

DID Learning Collaborative

Conference calls are held on the 4th Thursday of the month.

Next conference call will be Thursday September 27, 2018 at 12 noon.

Please remind your nursing home administrators and DONs that this monthly call is open to everyone as a way to share best practices for delivering patient-centered care for residents living with dementia. 1 CEU will be offered for RNs.

**Adjournment**

*Deirdre Thornlow*

As there was no further business, the meeting was adjourned.

**Next Meeting: October 9, 2018**

**2018 ATTENDANCE**

**The next meeting will be held October 9, 2018.**

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| **Nursing Home CAC Visitation Teams** |
| **Team** | **Members** | **Nursing Homes** |
| A | Marilyn Cash, Lascel Webley,Sylvia Alston  | Croasdaile, Durham Nursing, Hillcrest, Pettigrew |
| B | Deirdre Thornlow, Dana Pearson,Thomas Murphy | Carver, Forest at Duke, Rose Manor |
| C | Dot Justice, Page Wingfield,Brenda Brown  | Brian Center, Treyburn, Cedars, Pruitt |

***Information presented at Durham County (NC) Nursing Home Community Advisory Committee Meetings is privileged and not to be distributed to person(s) who are not members of the Committee****.*