**Durham County Nursing Home Advisory Committee Minutes**

Durham Center for Senior Life, 406 Rigsbee Ave, Suite 244, Durham, NC

**Tuesday, November 14, 2017**

**2017 ATTENDANCE**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **January 2017** | **February 2017** | **March 2017** | **April 2017** | **May 2017** | **June 2017** | **July 2017** | **August 2017** | **September 2017** | **October 2017** | **November 2017** | **December 2017** |  | **Meetings Attended** | **% of Meetings Attended** |
| Anne Burgess | \* | E | X | X | X | E | E | \* | E |  |  |  |  |  |  |
| Marilyn Cash | \* | X | E | X | X | X | X | \* | X | E | E |  |  |  |  |
| Jennifer Hill | \* | \* | \* | \* | \* | X | X | \* | X | E |  |  |  |  |  |
| Pamela Humphrey-Stokes | \* | X | E | X | X | X | X | \* | E | E |  |  |  |  |  |
| Dorothy Justice | \* | X | X | X | X | X | X | \* | X | E | X |  |  |  |  |
| Thomas Murphy | \* | X | X | E | X | E | X | \* | E | X | E |  |  |  |  |
| Dana Pearson | \* | X | X | X | X | X | X | \* | X | X | X |  |  |  |  |
| Tashana Pettiford | \* | \* | U | U | U | \* |  | \* |  |  |  |  |  |  |  |
| Deirdre Thornlow | \* | E | X | X | X | X | E | \* | E | X | X |  |  |  |  |
| Janette Warsaw | \* | X | X | X | X | X | X | \* | X | X | X |  |  |  |  |
| Lascel Webley | \* | X | X | X | X | X | E | \* | X | X | X |  |  |  |  |
| Page Wingfield | \* | X | X | X | X | X | E | \* | X | E | X |  |  |  |  |
| Pam Palmer, Ombusdman | \* | E | X | X | X | X | X | \* | X | X | X |  |  |  |  |

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| --- |
| **Attendance Key** |
| X | Present |
| E | Excused Absence |
| U | Unexcused Absence |
| \* | No Meeting Scheduled or Meeting was prior to Membership on Committee |

**Nursing Home Reports**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Team** | **NH Name** | **1st Quarter**Jan-March 2017 | **2nd Quarter** April-June 2017 | **3rd Quarter** July-Sept 2017 | **4th Quarter** Oct-Dec 2017 |
| A | Brian Center Health and Rehabilitation | V – 02/16/17Marilyn, LascelR – Lascel | V – 05/23/17Marilyn, LascelR – Lascel | V – 09/19/17Marilyn, LascelR – Lascel | V –R - |
| C | Carver Living Center | V – 02/13/17Janette, DorothyR – Janette | V – 05/15/17Janette, DorothyR – Janette | V – 08/09/17Janette, DorothyR - Dorothy | V – 10/18/17Dorothy, JanetteR – Janette |
| B | Croasdaile | V – Deirdre, PamR – Deirdre | V – 05/16/17Deirdre, Pam, PageR – Pam | V –R - | V –R - |
| B | Durham Nursing and Rehabilitation | V – 03/10/17Deirdre, Pam, PageR – Deirdre | V – 05/23/17Pam, PageR – Pam | V –7/10/17Pam, Page, DeirdreR –Pam | V –R - |
| D | Hillcrest Convalescent Center | V – 02/17/17Anne, DanaR – Dana | V – 05/08/17Thomas, AnneR – Thomas | V –7/10/17Dana, ThomasR –Dana | V –R - |
| A | Peak Resources-Treyburn | V – 03/29/17Marilyn, LascelR – Marilyn | V – 06/08/17Marilyn, LascelR – Marilyn | V – 09/26/17Marilyn, LascelR – Lascel | V –R - |
| D | Kindred Transitional Care-Pettigrew | V – 03/16/17Anne, ThomasR – Anne | V – 05/15/17Dana, ThomasR – Dana | V – 09/29/17Dana, ThomasR – Thomas | V –R - |
| C | Kindred Transitional Care-Rose Manor | V – 02/13/17Dorothy, JanetteR - Dorothy | V – 06/07/17Dorothy, JanetteR - Dorothy | V – 08/16/17Dorothy, JanetteR – Janette | V – 10/18/17Janette, DorothyR – Dorothy |
| A | The Cedars of Chapel Hill | V – 03/13/17Marilyn, LascelR – Lascel | V – 06/12/17Marilyn, LascelR – Lascel | V – 09/28/17Jennifer, LascelR – Lascel | V –R - |
| C | The Forest at Duke | V – 02/20/17Dorothy, JanetteR - Dorothy | V – 06/07/17Dorothy, JanetteR - Dorothy | V – 08/16/17Dorothy, JanetteR - Janette | V – 10/18/17Janette, DorothyR – Dorothy |
| D | Pruitt Health of Durham | V – 02/20/17Dana, TomR – Tom | V – | V – 6/12/17Anne, DanaR -Anne | V – 11/03/17Tom, DanaR - Dana |

**5:35PM Welcome and Introduction**

*Lascel Webley, Jr.*

The committee members were welcomed to the November 2017 Meeting.

**5:38PM Recognition/Acknowledgements**

*Lascel Webley, Jr.*

Sylvia Alston was recognized as a potential member of the committee and each member was given the opportunity to introduce him/herself.

Members were informed of Janette Warsaw’s resignation from the committee.

Two applications were received by Durham County regarding interest in serving on the Nursing Home Committee. Each of the applicants will be contacted to discuss roles and training.

**5:40PM Action Items**

*Lascel Webley, Jr.*

A review of previous meeting minutes and nursing home reports were conducted.

**Approval of September and October 2017 Minutes**

Each member was provided a moment to review minutes of the September and October 2017 meetings, and for concerns to be addressed.

 **Motion**

Acceptance of the minutes followed. A motion to accept the minutes was offered by Page Wingfield. A second of the motion was made by Deirdre Thornlow. The committee approved and the motion carried.

**Nursing Home Reports**

A representative of each nursing home visitation team presented details of visits to various facilities.

 **Nursing Home Consent Agenda**

 *Lascel Webley, Jr.*

As the nursing home reports for the Brian Center, Croasdaile, Cedars, Pettigrew, Pruitt, and Treyburn were reviewed during the October meeting, but unable to be approved, they were placed on a consent agenda for approval.

**Motion**

Acceptance of the reports followed. A motion to accept the six reports with the necessary corrections was offered by Janette Warsaw. A second of the motion was made by Deirdre Thornlow. The Committee approved and the motion carried.

**Carver**

*Janette Warsaw*

The report was presented and members discussed observations.

**Motion**

Acceptance of the report followed. A motion to accept the report with the necessary corrections was offered by Dana Pearson. A second of the motion was made by Deirdre Thornlow. The Committee approved and the motion carried.

**Rose Manor**

*Dorothy Justice*

The report was presented and members discussed observations.

 **Motion**

Acceptance of the report followed. A motion to accept the report with necessary corrections was offered by Deirdre Thornlow. A second of the motion was made by Dana Pearson. The Committee approved and the motion carried.

**Pruitt**

*Dana Pearson*

The report was presented and members discussed observations.

 **Motion**

Acceptance of the report followed. A motion to accept the report was offered by Janette Warsaw. A second of the motion was made by Deirdre Thornlow. The Committee approved and the motion carried.

**Forrest at Duke**

*Dorothy Justice*

The report was presented and members discussed observations.

 **Motion**

Acceptance of the report followed. A motion to accept the report was offered by Deirdre Thornlow. A second of the motion was made by Page Wingfield. The Committee approved and the motion carried.

**Nomination of 2018 DC NHCAC Officers**

Members were provided an opportunity to make officer nominations for 2018. The following nominations were made:

 Chairman – Deirdre Thornlow

 Vice Chairman – Page Wingfield

The office of Secretary will remain open until filled, while elections for the office of chairman and vice chairman will occur during the December 2017 Meeting.

**6:26PM Ombudsman Update**

*Pam Palmer*

New items were shared with committee members for discussion and/or consideration.

**National Consumer Voice Conference (Washington, DC)**

Topics discussed were similar to many of those held during the monthly DC NHCAC Meetings, including, but not limited to nursing home staffing.

**Ombudsman Training**

The next Ombudsman training for new committee members will occur on December 13, 2017.

**6:43PM Other Items**

*Lascel Webley, Jr.*

Miscellaneous items were discussed as prepared on the agenda.

**2017 Nursing Home Visits and Reports**

A plea was made for each group to complete their quarterly visits and submit the nursing home reports to Pamela Palmer prior to Christmas.

**Activity Reports**

A plea was made for each member to complete and submit their activity reports prior to Christmas.

**Annual Report**

Committee members were informed that the 2017 Annual Report would be completed and submitted for review at the December Meeting.

**6:48PM Announcements and Upcoming Events**

*Lascel Webley, Jr.*

**Dementia Inclusive Durham**

The event will be held December 7, 2017 at the Forest at Duke Nursing Home. The cost to attend the event is $50.

**January 2018**

A reminder was issued that there would not be a meeting in January 2018

**6:55PM Adjournment**

 *Lascel Webley, Jr.*

 As there was no further business, the meeting was adjourned.